

**From:** Jill Bilyeu/ESC/R3/USEPA/US  
**Sent:** 12/14/2012 7:19:07 AM

**To:** Cynthia Caporale  
**CC:**  
**Subject:** Re: Schedule for Metals TSA

Yes, the team plans to meet on those days to discuss what we have reviewed and any issue that may have been encountered. The meetings will be in A215 or E201 at 9:00 am. TBD on room availability.

Feel free to stop in at any time. If you have an area in metals you would like us focus on, just let us know.

And, if you have specific case files in mind, that would be great. I remember some case file reviews were done for Dimock for metals.

-----Cynthia Caporale/ESC/R3/USEPA/US wrote: -----

To: Jill Bilyeu/ESC/R3/USEPA/US@EPA  
From: Cynthia Caporale/ESC/R3/USEPA/US  
Date: 12/12/2012 05:37PM  
Subject: Re: Schedule for Metals TSA

So are there meetings on those dates and are they in E201? Are they open meetings or just with the TSA team (except for Close-out)?

If you are still looking for suggested case files I can send that tomorrow. I started the list but have been delayed in selecting a few.

Cynthia Caporale, Chief  
OASQA Laboratory Branch  
U.S. EPA Region III  
Environmental Science Center  
Fort Meade, MD  
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Inactive hide details for Jill Bilyeu---12/06/2012 12:07:43 PM---Hello, Below is a schedule for completing the Metals TSA for TJill Bilyeu---12/06/2012 12:07:43 PM---Hello, Below is a schedule for completing the Metals TSA for TNI certified parameters (for example,

From: Jill Bilyeu/ESC/R3/USEPA/US  
To: Cynthia Metzger/ESC/R3/USEPA/US@EPA, Cynthia Caporale/ESC/R3/USEPA/US@EPA  
Cc: Joe Slayton/ESC/R3/USEPA/US@EPA, Sue Warner/ESC/R3/USEPA/US@EPA, Peggy Zawodny/ESC/R3/USEPA/US@EPA, Jarmael Burman/ESC/R3/USEPA/US@EPA, Robin Costas/ESC/R3/USEPA/US@EPA, Joe Dorsey/ESC/R3/USEPA/US  
Date: 12/06/2012 12:07 PM  
Subject: Schedule for Metals TSA

Hello,

Below is a schedule for completing the Metals TSA for TNI certified parameters (for example, we will not be looking at soils at this time). Please keep in mind that this was developed with the team today and may need to slide up or out as needed based on team availability.

Team Members: Joe Slayton, Sue Warner, Peggy Zawodny, Jay Burman, Jill Bilyeu

December 6, 2012

Kick-off meeting. Discussed approach, items to review, and developed schedule to complete the TSA. Collected files to review are stored in A246.

January 9, 2013

Discuss our review of the reference methods and associated SOPs and any issues found.

January 23, 2013

Discuss our review of the DOC/MDL files and any issues found.

February 6, 2013

Discuss our review of Case Files and PT Files and any issues found.

February 20, 2013

Conduct interviews as needed.

February 28, 2013

Close-out meeting

Should you have any questions, please ask me or any member of the team.

THANKS! to everyone who agreed to participate in the Metals TSA.

Jill